# USE&CARE



# **IMPORTANT NOTICE**

Thank you again for purchasing Ethan Allen home furnishings. We want you to enjoy your Ethan Allen products; taking good care of them will prolong their beauty and longevity.

This guide was developed to assist you. Because of the many ways home furnishings can be stained or damaged, we cannot guarantee the success of your results. Your results may vary.

If you have any questions regarding the proper care of your Ethan Allen product, please contact your local Ethan Allen Design Center; for Contract product, email contract@ethanallen.com. <u>Click here</u> to find your local Ethan Allen Design Center.

# USE&CARE

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# **WOOD FURNITURE**

Ethan Allen wood furniture is made with pride. From lumber selection to the final inspection, our focus is on producing quality furniture that will meet our standards and yours.

Throughout the manufacturing process, we check to make sure that all quality requirements are met. Combining the best in new technology with traditional skills, our master craftspeople take great pride in producing furniture you'll enjoy for years to come.

If you have any questions or comments about your Ethan Allen product, please contact your local Ethan Allen Design Center or visit ethanallen.com.

#### The Ideal Environment

Wood furniture is best maintained at temperatures between 65° and 75° Fahrenheit. Avoid prolonged exposure to heating and cooling outlets, as exposure to extreme temperature variations can damage any fine wood piece. Do not expose furniture to continuous direct sunlight. With extended exposure, ultraviolet rays can create hairline cracks in the finish or cause fading, yellowing, or darkening. (Note: Some wood species simply darken naturally with age; this effect is particularly noticeable on light and painted finishes.)

Wood is porous. It responds to extremely dry air by losing moisture and shrinking. It responds to humid air by absorbing moisture and expanding. In dry environments, the halves of an extension table may part slightly, especially at the edges. This will correct itself as the relative humidity rises and the wood absorbs enough moisture to expand. During humid weather, wood drawer fronts may swell and become difficult to open and close (see Drawer Front Care on page 4 for an easy remedy). These natural changes do not affect the furniture's overall quality or durability.

## Storage

Do not store furniture in damp or hot conditions. Allow plenty of air movement around the furniture, and do not stack or store other objects on it. To prevent table leaves from warping, lay them flat. To protect leaves from scratches, store them in Ethan Allen table leaf bags or in the original shipping carton. To purchase table leaf storage bags, contact your local Ethan Allen Design Center. We recommend that you keep the doors of your cabinets closed when not in use.

# **Simple Precautions**

- Treat tables and chairs right. Don't lean back in chairs. Don't stand on woven seats. Avoid using chair stretchers or table pedestals as footrests.
- **Don't put anything hot directly on surfaces.** Use coasters under hot (and cold) beverages. If your furniture becomes scorched, seek the help of a furniture repair specialist.
- Let it breathe. Rotate accessories and other items placed on the furniture. Do not leave plastic tablecloths or placemats on dining tables for extended periods of time, as chemical components of plastic will migrate into the finish, causing indentations, softening, discoloration, and damage. Do not store leather goods on furniture for extended periods of time. Don't cover furniture for extended periods of time; finishes need to "breathe" to maintain appearance and durability.
- Use felt discs. Place felt pads under lamps and accessories. Affix included felt discs on the bottom corners of upper units that will sit on top of bases such as bookcases, china cabinets, or hutches. Affix felt discs to the contact points of equipment, clocks, lamps, and other desktop items. The plastic, rubber, or nylon feet on these items may contain chemicals that can migrate into the finish, causing indentations, softening, and discoloration. Even plastic toys left on unprotected shelves for extended periods can damage the finish. If damage occurs, seek the expertise of a furniture repair specialist.
- Prevent damage during use. Protect dining tabletops with nonplastic mats or pads. We recommend the use of Ethan Allen custom table pads (see Custom Table Pads on page 9). Protect work surfaces when using items that could stain, imprint, or damage the wood such as ballpoint pens, crayons, markers, and glue. Note: Potpourri and scented accessories may contain oils that can damage finishes.
- Avoid friction. Lift objects instead of dragging them across wood surfaces. Avoid rubbing on matte or low-sheen finishes, as even through normal use, the sheen of matte and low-sheen finishes tends to increase.

## **Standard Care**

To prolong the beauty of your wood furniture, please follow these simple care procedures.

- **Dust regularly.** Dust using a soft, clean, slightly damp white cloth such as a white cotton T-shirt or cotton diaper. Use a dry (preferably cotton) cloth, if necessary, to remove any moisture from the surface. When cleaning tops with scored surfaces, be sure to carefully remove all moisture from the grooves to prevent possible damage to the finish.
- **Vacuum.** Gently vacuum rush seats, rattan, and woven surfaces with a soft-bristle brush attachment.
- Clean. Use a soft white cloth that has been dampened with a solution of mild soap and water. Wipe the surface again with a soft cloth dampened only with water to remove all soap residue, and use a soft, dry cotton cloth to completely remove all moisture. Each of our finishes has its own sheen or gloss level; we do not recommend the use of polishes that may change or damage the appearance of any item's finish.
- Drawer front care. (Note: This does not apply to items with metal drawer slides.) During humid weather, if wood drawer fronts swell and become difficult to open and close, rub uncolored, unscented candle wax on the wooden drawer slides and bottom runners. If the humidity remains high over a long period of time, consider using a dehumidifier in the room. When the air becomes drier, the drawers will naturally stop sticking.
- Glass tabletops. Handle glass tabletops with care. Do not step on or sit on them, as serious injury may result. A scratched surface or damaged edge may cause the glass to crack suddenly. Do not expose glass to sudden temperature changes. Clean with a damp cloth or glass cleaner. Do not use an abrasive cloth or sponge, and do not allow glass cleaner overspray to come in contact with wood surfaces.
- Metal tabletops. Dust with a clean cloth that has been moistened with water. We do not recommend the use of any commercial metal cleaners for the care and maintenance of furniture styles with metal accents.
- **Stone tabletops.** Dust with a clean cloth that has been moistened with water. We do not recommend the use of any commercial stone or granite cleaners for the care and maintenance of furniture styles with stone accents. Do not place hot items on the tabletop. Use placemats, coasters, and trivets to protect the surface from hot and cold.

# **Minor Touch-Ups and Repair**

Minor damage to wood furniture can be repaired with the right materials and attention to detail. Although some repairs are simple, please do not hesitate to contact a professional for even minor repairs.

Note: These are suggested methods; results may vary. Always test your remedy on an inconspicuous area to make sure it does not damage the finish.

- Scratches and nicks. When a minor scratch or nick exposes the natural wood underneath, you can use a touch-up marker from either Mohawk or Touch Up Solutions to color in the area so that it is less noticeable. Our design associates can assist with ordering from the two resources via their websites. These felt-tip markers are ideal for touching up minor surface scratches and worn edges. Ethan Allen offers a selection of markers, ranging from light brown to extra-dark brown, designed to blend with most of our wood finish colors. Check with an Ethan Allen design consultant or our service department for the appropriate marker for your items. If the scratch or dent penetrates into the surface, seek the help of a furniture repair specialist.
- Water marks. Water marks will often dissipate over time. If after a month, the mark is still there, apply a little salad oil to a clean, white cloth and rub the mark, going with the grain. Wipe dry and polish if needed.
- **Heat marks.** To minimize the appearance of heat marks, rub the wood very gently, going with the grain, with a dry, extra-fine (0000-gauge) steel wool pad (available at most hardware stores), and wipe it clean with a soft, clean cloth.
- Spills and stains. As careful as you may be, accidents do happen. Some spills may be blotted up quickly and easily; others may penetrate the wood or porous stone tops in seconds. For most spills, quick action can reduce the likelihood of damage. Here is a guide to immediate care of spills and stains:
  - Food stains. Many foods—such as butter, mayonnaise, ketchup, and a variety of juices and acidic liquids—can leave a slight penetrating stain. Artificial coloring found in foods can also leave a stain. Wipe up these spills immediately with a soft, clean cloth.
  - Candle wax or gum. Harden fresh candle wax drippings with an ice cube wrapped in plastic, and then gently pop up the wax with a nonstick spatula or the edge of a credit card. Remove any residue with furniture cleaner and allow the surface to dry.

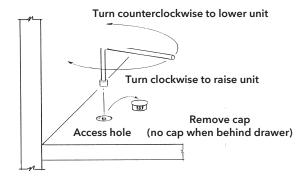
- Alcohol. Many liquids containing alcohol-cocktails, colognes, medicines, and other household fluids-will dissolve finishes on contact. If damage results, seek the help of a furniture repair specialist.
- Paint. Water-based paints should be wiped up immediately with a clean, damp cloth. Oil-based paint should be allowed to dry and then gently pushed off the surface with a nonstick spatula or the edge of a credit card.
- Nail polish and nail polish remover. These are dangerous solvents. If a spill occurs, do not rub or wipe it; blot immediately and let the surface dry. If damage has occurred, seek the help of a furniture repair specialist.

# Leveling

Leveling is an important step toward ensuring the safe use of your furniture. Ethan Allen furniture is constructed to sit in a level position—all doors and drawers are evenly aligned when the furniture leaves the factory. Most homes, though, have floor-level variations—caused by age, type of construction, carpeting, etc.—that may result in misalignment of your furniture. Over time, you may find it necessary to adjust the levelers if doors or drawers become uneven. This often happens when you place heavy objects, such as televisions or computer equipment, in or on your furniture and when your furniture settles into your carpeting. Moving your furniture will also often require leveling adjustments.

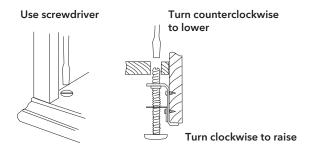
- Location of levelers. The location of the levelers depends on the design of the piece. Please refer to the assembly instructions that accompanied your piece. Not every piece has levelers. Generally, they are used on larger pieces that have doors or drawers.
- Achieving proper alignment. When leveling a unit, you will typically need to adjust all of the levelers for proper alignment and to prevent unnecessary strain on your fine furniture. We recommend that you use a level to confirm correct alignment. When a dresser or chest is set on carpet or a rug, we recommend that you adjust the levelers so that the piece tilts slightly toward the back to prevent drawers from sliding forward and to provide better balance overall

■ Internal leveling: wrench-operated (wrench provided with unit)

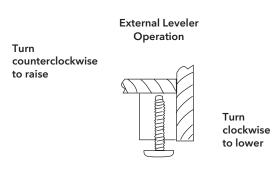


After alignment, replace the plastic cap.

## Internal leveling: screwdriver-operated

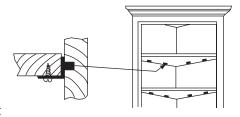


■ External leveling. When appropriate for the design of a unit, we include an external leveler, which is adjusted by hand. Once your furniture is in place, we recommend that one person tilt the case (or raise one corner slightly) to allow another person to adjust the leveler.



## **Shelves**

Wood shelves. Adjustable shelves are secured for delivery in their most commonly used position. They can be easily moved to meet your needs. Using a no. 2 Phillips screwdriver, remove the shipping screws at the bottom of the shelf clip and



reposition the shelf. You may replace the screws after you have adjusted the shelf in its new position if desired. Check the shelf clips periodically to make sure they are seated in the end panel. The shelf should be resting fully on the shelf clip. If you lose a shelf clip and need a replacement for a residential product, please contact your Ethan Allen Design Center for the correct shelf clip; for a Contract product, please email contract@ethanallen.com.

■ **Glass shelves.** The L-shaped support brackets for glass shelves are vinyl-tipped to prevent slippage and reduce rattling.

Check the brackets periodically to make sure they're securely installed and the shelf is resting fully on the bracket. If you lose a bracket, please contact your





Ethan Allen Design Center to ensure that it is replaced with the correct shelf bracket; for a Contract product, please email contract@ethanallen.com. The use of an incorrect bracket may result in product damage.

Proper shelf use. The items you place on your shelves should be consistent with the intended use of the furniture; i.e., heavy objects don't belong on a glass shelf in a curio cabinet. Keep combustible materials such as papers, books, etc., at least 6" from interior lights. To help keep your unit stable, place heavier objects on shelves closer to the bottom of a unit, rather than the top. Place objects gently on glass shelves. Please take the time to read any guidelines on weight load and distribution provided at delivery.

## **Bifold or Retractable Doors**

To avoid damaging bifold or retractable doors and their hinges, be sure to extend the doors fully before you attempt to close them.

## **Tip-Over Restraints**

If certain pieces of furniture are positioned improperly, they could tip over. Serious or fatal crushing injuries can occur from furniture tip-over. To help prevent furniture tip-over:

- Always use a furniture tip-over restraint.
- Place heaviest items in the lowest drawers.
- Do not place TV sets or other heavy objects on furniture that is not specifically designed to accommodate that weight.
- Never allow children to climb or hang on drawers, doors, or shelves.
- Never open more than one drawer at a time. If furniture is equipped with drawer stops or drawer interlocks, do not disable or remove them.

The proper use of tip-over restraints reduces, but does not eliminate, the risk of tip-over. Restraints are available through your Ethan Allen Design Center.

Note: These restraints are only a deterrent and do not constitute a guarantee against tipping. Any damage to the furniture as a result of improper installation of these restraints will be the responsibility of the owner, not Ethan Allen or any Ethan Allen retailer. Such damage is not covered under the Ethan Allen Residential Limited Warranty or the Ethan Allen Contract Limited Warranty.

# **Moving Furniture**

Whether you're going across the country or only across the room, you should take special care when moving fine furniture. Be sure to disassemble multipiece units before you attempt to relocate them. Here are the procedures we recommend:

- **1. Remove all knobs and casters.** Tape them inside a drawer or keep them in an envelope so they'll be close at hand when unpacking.
- **2. Remove or secure shelves.** Wrap adjustable wood shelves separately or reinstall the shipping screws to secure them in place. Remove and separately wrap glass shelves before you move any unit.
- **3. Close and secure all drawers and doors.** Cover drawers and doors with a mover's pad or a blanket, and tie loosely.
- **4. Protect corners, projecting details, and handles.** Use padding or foam where appropriate. Screw external levelers all the way in.
- 5. Lift all furniture. Sliding and dragging can bend or break legs.

## **Custom Table Pads**

A table pad is a thick, protective pad designed to help safeguard the surface of a dining table from spills, scratches, dents, and heat sources. Our table pads are a half-inch thick and include an aluminum heat shield layer for maximum protection against hot spots. They also cushion your fine china and crystal and absorb sound for a more pleasant dining experience.

- **Solid coreboard insulation.** This material adds strength and stability and prevents warping.
- **Pivot locks.** This standard feature prevents the separation of the table pad and leaf pads.
- **Custom made.** The corners and curves of our table pads are cut, trimmed, and tailored for a neat appearance and a precise fit, whatever the shape or size of your table. They can be made for a variety of items, including dining tables, buffets, servers, cocktail tables, and desks.
- Available in twelve surface colors and six base colors. These colors are designed to complement Ethan Allen finishes and all décor.
- **Convenient.** Lightweight and easy to fold; handling and storage is a breeze.
- Storage bags. Storage bags keep table pads clean and dust free and protect them while not in use. Note: Table leaf storage bags are also available

If you are interested in purchasing table pads or table leaf storage bags, contact your local Ethan Allen Design Center.

# **ACRYLIC FURNITURE**

Clean with a solution of mild soap and lukewarm water. Apply with a clean, soft cloth, applying only light pressure. Rinse with clean water and dry by blotting with a damp cloth or chamois. DO NOT use a commercial glass cleaner.

# **UPHOLSTERY**

Each piece of Ethan Allen upholstery is custom made, so minor variations from piece to piece should be expected. Our collection of home textiles is selected to meet high standards of quality and style. Please note that some fabrics have inherent characteristics that are part of their charm—such as subtle color variations in denim and other washed fabrics, slubs on natural fiber fabrics, shading on chenille fabrics and textural variations on woven fabrics—and with use, seat cushions will soften and lose some of their initial height, resulting in comfort wrinkles and enhancing the relaxed look and feel of the piece.

It takes many hands to create a piece of custom upholstery that will meet our quality standards. Each piece is made by a team of expert craftspeople, who are proud of their work and hope that you will enjoy your purchase for many years to come.



# **Simple Precautions**

- Effects of sunlight. Sunlight can damage fibers and cause fabrics and leathers to fade. Position furniture away from direct sunlight. The use of lined draperies, window shades, or blinds can prevent sun damage. Ethan Allen carries an array of window treatment options. If you haven't already, be sure to discuss your upholstery protection needs with an Ethan Allen design consultant. Protective window coatings that filter out some of the sun's ultraviolet (UV) rays are also available.
- Climate control. Extreme temperature variations can be harmful to upholstered furniture. Hot radiators or heating ducts can dry fabric fibers and fade colors. Cold, dry air from air conditioning outlets can affect both the fabric and the frame. Arrange furniture so it is at least 20 inches away from air conditioning or heating outlets. Do not store upholstery in a damp basement or a hot attic. The dimensional stability of certain fabrics, particularly those made of natural fibers, can be affected by climate changes in the home. When humidity is high, the fabric may lengthen as it absorbs moisture. This results in a less taut appearance in the upholstery.

- Fume fading. Fume fading occurs when gases and fumes from furnaces, cooktops, chimneys, and cars mix with oxygen and humidity to form an acid. This mild acid reacts with fabric fibers and causes it to deteriorate and become discolored; some colors are affected more than others. Always use exhaust fans in the kitchen to help reduce the accumulation of cooking fumes. Be aware that tobacco smoke, heating systems, and auto exhausts may also leave a greasy residue. This type of soiling can be found near heating and air conditioning vents and windows. To prolong the beauty of your fabrics, arrange furniture away from vents and clean it regularly.
- Pets. Muddy paws, snagging claws, and shedding are a natural part of pet ownership. Extra maintenance may be required for homes with pets.
- Perspiration and body oils. Upholstery fabrics and leather can absorb perspiration and oil from skin, hair, soiled hands, and clothing. Protect your furniture by placing cloths where heads rest and using arm caps when provided.
- Newspaper. Avoid placing newspapers on upholstered items. The newsprint can rub off on the fabric or leather, dulling the color and contributing to a soiled appearance.
- **Height adjustment.** Levelers are included on all skirted items so you can adjust the height of your furniture as it settles into carpets or rugs. This will help prevent the skirt from buckling.
- Punctures and tears. Be careful not to snag or puncture your upholstery fabric or leather with jewelry, belt or shoe buckles, or the contents of pockets. Ethan Allen upholstery is not intended to be stood on, jumped on, or bounced on. These uses may result in damages that will not be covered under the Ethan Allen Residential Limited Warranty or the Ethan Allen Contract Limited Warranty.
- Additional fabric treatments. Ethan Allen fabrics are treated at the mill to make them stain resistant. Keep in mind that fabric protection is not a plastic coating. The treatment does not make the fabric stain-proof; it merely gives you additional time to get a clean towel to blot up the spill. Additional fabric protection treatments can interact negatively with the mill-applied treatment and cause damage to the fabric. The use of additional treatments voids the Ethan Allen Residential Limited Warranty and the Ethan Allen Contract Limited Warranty.

## **Standard Care Procedures**

To prolong the beauty of your Ethan Allen upholstered furniture, please follow these simple care procedures:

- Rotate seat cushions. Turn, fluff, and rotate seat cushions and back pillows weekly–regardless of how much the seating was used—to minimize premature wear of the cushion core, control welt slippage, and maintain even fabric color.
- Remove dust. Although you won't see it as you do on a tabletop, dust settles on your upholstery; remove dust regularly to prevent soiling and abrasion. Vacuuming can help, but improper vacuuming can result in fabric wear and pilling. Do not use a commercial vacuum or a rolling brush attachment; use a residential vacuum cleaner fitted with an upholstery tool attachment.
- Clean spills immediately. Blot (do not rub) all spills immediately with a clean, dry white cloth. Spot clean according to the instructions on the label located on or under the seating deck.
- **Do not clean cushion covers separately.** Even though they have zippers, the cushion covers are designed to be cleaned in the same manner as the rest of the upholstery.
- Professionally clean as necessary. Enlist the services of a professional furniture cleaning specialist when upholstery reaches an overall soiled condition.

## Featherblend® Cushion Care

Note: Cushion inserts should be removed prior to steam cleaning or fabric treatment.

- Rotate, flip, and fluff seat cushions. This redistributes the Featherblend® filling to ensure even wear and longevity.
- Fluff and rotate back cushions and throw pillows. This increases airflow for maximum loft and shape maintenance.
- Vacuum as needed. This removes dust and buildup. Feathers may occasionally work their way through our cotton cloth; this is normal. Do not use a commercial vacuum or a rolling brush attachment; use a residential vacuum cleaner fitted with an upholstery tool attachment.

# **Exposed Wood Components**

Exposed wood components, such as arms and ball-and-claw feet, should be dusted using a clean, white cloth slightly dampened with water. Be sure to wipe in the direction of the grain and to dry those components completely with a clean white cloth.

# **Appearance Changes**

Once you begin using an upholstered item, you can expect its appearance to change over time. These changes are considered normal wear. Here's what to expect:

- Wear and pilling. Over time, most upholstery fabrics will show wear due to friction. Pilling—the formation of little balls of fuzz on the surface of a fabric—may occur with normal use. The occurrence of pilling in a given fabric depends on several factors, including the fabric's weave, its fiber content, and the way the furniture has been used.
- Comfort wrinkles and compression. To get the relaxed look and feel of some of our upholstery styles, some fabrics have "give." Comfort wrinkles and creases are natural occurrences in these relaxed upholstery styles. Even in traditional, tailored styles, some comfort wrinkles can be expected as the upholstered item is used and adjusts to its normal wear.
- **Effects of humidity.** During the spinning and weaving processes of textiles, fibers are kept under tension so that looms function properly. Changes in humidity can cause these fibers to relax, resulting in shrinking, lengthening, or unevenness, depending on the construction of the fabric and its fiber content. Before steaming a fabric to remove wrinkles, be sure to test on an inconspicuous area. Controlling the climate in your home will help to minimize these appearance changes.
- Fading or color change. While measures can be taken to minimize fading, some fading is inevitable. Sometimes, the fading may appear as a color change rather than a lightening of color. This occurs when a dye is made of two or more colors and one color has faded more than the other. For example, green hues are made from yellow and blue dyes. If the yellow dye has faded and the blue has not, the green textile may appear to be turning blue. This color change is due to dyeing processes that use both natural and synthetic dyes. Many times, faded areas on upholstery are hidden by soil and will not be apparent until after the fabric has been cleaned.

# **Spot and Stain Removal**

Treat spills and accidents immediately. Quick action is essential to prevent permanent damage. Spots and stains from liquid spills can be prevented if immediate steps are taken to absorb the staining materials. If you have purchased the Furniture Protection Plan, refer to those instructions.

- Standard cleaning codes. Under the seat cushions or under the seating deck of your Ethan Allen upholstery, you will find a permanent label with specific instructions on how to spot clean your upholstery.
  - **S=Solvent cleaner only.** Spot clean using a mild, water-free solvent or dry cleaning product. Clean only in a well-ventilated room and avoid any product containing carbon tetrachloride or any other toxic material.
  - WS=Water-based or solvent cleaner. Spot clean with a mild solvent, an upholstery shampoo, or foam from a mild detergent. When using a solvent or dry cleaning product, follow instructions carefully and clean only in a well-ventilated room. Avoid any product containing tetrachloride or any other toxic ingredients.
  - W=Water-based cleaner. Spot clean using the foam only from a water-based cleaning agent such as a mild detergent or nonsolvent upholstery shampoo product. Apply foam with a soft brush in a circular motion. Vacuum when dry.
  - X=No cleaning agents. Clean this fabric only by vacuuming or light brushing to prevent accumulation of dust or grime. Water-based foam cleaners or solvent-based cleaning agents of any kind may cause excessive shrinking, staining, or distortion of the surface pile, and therefore should not be used.

To supplement these cleaning instructions, you may use the following recommended household cleaning solutions. Due to the varied nature of stains and fabrics, there is no guarantee that these solutions will always deliver desired results.

# **Spot-Cleaning Solutions for Upholstery**

Use each of the cleaning solutions on the stained area in the order indicated until the stain is removed. The letters refer to the list at right.

TYPE OF SPOT	FIRST	SECOND	THIRD	FOURTH
	TREATMENT	TREATMENT	TREATMENT	TREATMENT
Alcoholic Beverages (not wine)	D D	V	-	
Blood	D	Α	Е	_
Butter	S	D	V	
Chocolate	D	Α	V	Е
Coffee	D	V	Е	S
Cosmetics	S	D	Α	
Crayon	S	D	-	_
Egg	D	Α	Е	-
Food Coloring	D	Α	-	-
Fruit & Juices	D	Α	V	E
Furniture Polish	S	D	Α	-
Glue, e.g., School or Carpenter's	D D	_ S	_	_
Grease	S	D	А	V
Ice Cream	D	А	V	E
Ink	S	D	Α	_
	isopropyl alco			
Ketchup	D	A	E	
Milk	D	A	V	E
Mustard	D	V	E	
Nail Polish	S	D	V	E
Oils	S	D	Α	V
Ointment	S	D	Α	E
Paint, Oil-Based	S	D	Α	_
Paint, Water-Based	D	Α	S	_
Perfume	D	V	_	_
Rubber Cement	S	D	_	
Shoe Polish	S	D	Α	
Soft Drinks	D	Α	V	-
Soot	S	D	Α	_
Syrup	D	Α	V	Е
Tar, Asphalt	S	D		
Tea	D	V	E	S
Urine	D	А	V	_
Vomit	D	Α	V	E
Water Stains	S	D	А	V
Wine	D	V	Α	_

Note: Always check the seating deck label code to make sure the cleaning agent you choose is compatible with the fabric. You may need to contact a professional cleaning specialist to purchase a solvent or dry-cleaning product for fabrics with "S" or "WS" cleaning codes.

#### Key

- S Dry-cleaning solvent (available at grocery and hardware stores) or alcohol. Use small amounts. Do not use lighter fluid or other flammables.
- DMix one teaspoon of clear neutral detergent (a mild liquid dishwashing detergent containing no strong alkalis or bleaches) with a cup of lukewarm water.
- A Mix one tablespoon of ammonia with one-half cup of water.
- V Mix one-third cup of white vinegar with two-thirds cup of water.
- E Mix a solution of powdered enzyme laundry detergent following label or box directions.

- Basic steps for stain removal. Regardless of which solution you use, here are the basic steps to follow—
  - **Step 1:** Immediately blot spills using a clean, white absorbent cloth (such as a napkin, towel, or cloth diaper). Remove as much of the spill as you can before using any stain-removal technique.
  - **Step 2:** Select the appropriate stain-removal method for the type of spill and the type of fabric.
  - **Step 3:** Test the stain-removal formula in an inconspicuous area of the fabric; put a few drops of the formula on each color in the textile, and then, using a clean, white absorbent cloth, hold it against each color. Count to ten, then examine the results. If the dye has bled into the absorbent material or if there has been a change in the colored area, contact a professional cleaning specialist for advice.
  - **Step 4:** If the dye is colorfast, apply a little of the cleaning solution with a clean, white absorbent cloth. Always use small quantities of removal solutions. Do not overwet. The materials under the outer fabric—such as the backing materials—can be adversely affected if the fabric becomes saturated.
  - **Step 5:** Blot; do not rub or brush. Excessive agitation may cause unsightly permanent distortions. For water-based solutions only, you may use a soft brush and work in a circular motion.
  - **Step 6:** Work from the outer edge toward the center of the stain to avoid enlarging the stain. When working with a solvent cleaning solution, apply solvent with one cloth and use a second clean, dry cloth to pat and blot. The second cloth should start picking up the stain as you blot. Repeat several times, turning the cloth, so the stain does not redeposit on the fabric.
  - **Step 7:** Continue to apply the cleaning solution and blot until the staining material no longer transfers to the absorbent cloth. Be patient—some stains respond slowly.
  - **Step 8:** When you have removed as much of the stain as possible, blot any remaining moisture. When using a water-based cleaning solution, dab with clear water to remove the residue, and then press or pat the area with

an absorbent cloth. Weigh it down and allow at least six hours for it to dry. For solvent cleaning solutions, press or pat with a second dry cloth. Weigh it down and allow at least six hours for it to dry.

**Step 9:** Fast drying helps prevent rings. Use a fan or a hair dryer on a cool setting to hasten the drying process. You may also dust the area with sufficient talcum powder to absorb all moisture and then vacuum after thoroughly dry.

If you have any doubts about procedures, seek the advice of a professional cleaning specialist. Many stains will become permanent if the wrong remedies are used.

- Cleaning cautions. Keep all cleaning solutions out of the reach of children. Always test your cleaning method on an inconspicuous area of your upholstery fabric to determine whether the method causes its colors to bleed or the fabric to shrink. Here are a few other tips to keep in mind:
  - No water on rayon or fabrics with "S" or "X" cleaning codes. Do not use water on rayon (flat or pile) fabrics since they are susceptible to shrinkage and/or color bleeding. Fabrics with "S" or "X" cleaning codes on their deck labels are not colorfast to water, so do not use water or water-based cleaners on them.
  - Never mix ammonia and bleach. If you combine ammonia and bleach, toxic vapors will be released.
  - Avoid cleaners that leave oily residues. Do not use household cleaners that leave oily residues. This can result in rapid resoiling.
- When to call a professional. Some stains require special professional care. If the stain is not removed by a household method, consult a professional cleaning specialist. Remember: The time to take care of spills, spots, or staining materials is immediately after they happen. The longer the stains remain on fabrics, the more permanent they become and the less likely removal becomes—even by a professional cleaning specialist.

## Leather

Because leather is a wonderful, natural material, each hide has unique characteristics. Several hides are used to upholster each item. The resulting variations in color, grain, and natural markings all contribute to your item's beautiful and natural appeal. Leather is a highly durable upholstery material. **Unprotected leathers** will absorb spills and stains; they will also develop a patina over time as they absorb hair and body oils and soil. **Protected leathers** will resist spills; blot them quickly to prevent stains. Proper care will help both types to maintain their appearance and performance.

#### Simple precautions

- Avoid direct sunlight. Prolonged exposure to direct sunlight will cause leather to fade.
- Avoid extreme temperature variations. Do not place your leather upholstery close to heating or air conditioning vents. Extreme temperature variations can damage leather. Heat can age leather prematurely and may cause it to crack.
- Avoid sharp objects. Buckles, keys, and toys can scratch or tear the surface of any leather.
- Choose cleaning products carefully. Most Ethan Allen leathers have a protective top coat. The use of any household substances will break down this protective top coat over time. Do not use wet wipes, household cleaners, soaps, solvents, water, alcohol, commercial leather cleaners, and other unapproved substances.

#### Standard care

- Dust weekly. Use a soft, clean, dry cloth.
- Blot water-based spills with a soft, clean, slightly damp cloth. Do not rub. Let the stain dry and dissipate into the leather.
- Blot <u>oil-based spills</u> with a soft, clean, dry cloth. Do not rub. Let the stain dry and dissipate into the leather.
- Vacuum periodically. Use a soft brush attachment to revitalize nap.
- Gently wipe away dust, crumbs, lint, etc. Use a soft, clean, dry cloth.
- Blot spills quickly. Use a soft, clean, dry cloth and let the area dry naturally. Do not rub.

# Slipcovered Upholstery

Ethan Allen's slipcovered upholstery is created with style, comfort, and practicality in mind. Each slipcover is sewn for a specific frame design and has a soft, relaxed fit. Wrinkles and puddled fabric are part of the design. Cushions are filled to create generous height in each seat. Wrinkles in the outer cover produced by normal cushion compression are to be expected. The extent of these wrinkles varies according to the individual cushion, fabric, and frame design.

■ Maintenance. Vacuum slipcover occasionally using a residential vacuum fitted with an upholstery tool attachment, and when needed, have it professionally dry-cleaned. Improper vacuuming can result in fabric wear and pilling. Do not use a commercial vacuum or a rolling brush attachment. Seat and back cushions should be fluffed by hand to maintain fullness, and reversed for even wear.

## **Recliners and Incliners**

Our distinctive recliners and incliners are built with comfort, durability, and your personal style in mind.

Note: Our motion furniture meets voluntary industry guidelines as recommended by the Consumer Product Safety Commission for the improved safety of recliners and incliners. Do not allow children to play on mechanized furniture or to operate the mechanism. Injury could result. Always leave seating in an upright and closed position and keep hands and feet clear of the mechanism. Only the occupant should operate it.

We upholster reclining chairs and incliners with extra space between the seat, arms, and back to prevent binding. This reduces interference with the mechanism movement. These gaps are not tailoring defects. With normal use, seat cushions will soften slightly and lose some of their initial height. This enhances the relaxed look and feel of the chair.

Many of our recliners and incliners offer three positions: upright, TV, and fully reclined. Please note that the mechanism does not lock in the fully reclined position; therefore, a shift of body weight will cause the chair to move back into the TV position.

• Manual recliners/incliners. For reclining chairs without handles, gentle pressure on the arms and shifting of the body weight operates the chair. More pressure may be required when the mechanism is new. Operation will become easier as the mechanism works through its break-in period.

■ Power recliners/incliners. Keep openings clear, and keep hands away from openings. Avoid dropping objects into openings. Do not place furniture on cords. Keep liquids away from all electric parts. Unplug furniture from outlet when not in use, before removing or adding parts, and before reaching into the opening/extra space between the seat, arms, and back. If the plug or cord appears damaged, do not operate the furniture. Contact Client Services at 888,324,3571.

#### Woven

Our versatile woven furnishings bring the great outdoors inside; they are intended for normal indoor residential use. The uniquely textured designs can stand alone or coordinate with any of our furniture collections, adding eclectic charm and stylish comfort to any décor.

Characteristics. Ethan Allen woven furniture is crafted from carefully selected materials that are woven by hand over a durable frame. Each piece is upholstered with precision and attention to detail to meet our high standards of quality and style. All of our woven upholstery is available in our full assortment of fabrics. Please note that some fabrics have inherent characteristics, such as subtle color and texture variations that are part of their charm.

#### Standard care

- Avoid prolonged exposure to sunlight and heating/air conditioning outlets to prevent premature fading and/or excessive drying of rattan fibers.
- Vacuum or brush lightly every week to remove dust.
- Wipe with a soft, damp cloth to clean. Do not use detergents or any abrasive materials to clean any woven part.
- In case of minor splitting or fraying, do not pull the material. Cut the protruding material with scissors and apply transparent glue to secure the area.

If you have any questions or comments about your Ethan Allen upholstery product, please contact your local Ethan Allen Design Center.

# **METAL FURNISHINGS**

Our finishing processes create one-of-a-kind metal pieces with unique surface textures and patinas. Variations should be expected. Treat your metal furnishings as you would any fine furniture.

# **Indoor Metal Furnishings**

- Standard care
  - Use indoors only.
  - Do not use in bathrooms or saunas.
  - Never place hot items directly on a metal or glass surface.
  - For general cleaning, gently wipe surfaces with a clean, soft white lint-free cloth slightly dampened with water. Rinse and dry thoroughly.
  - For brushed stainless steel components, wipe in the direction of the grain.
  - Do not use abrasive cleaners, as they may damage finish.
  - Do not use detergent on copper or nickel-plated steel. See special instructions regarding care of these surfaces below.
  - If your floor or carpet is wet for any reason, place protective pads under all of the legs until the area is completely dry.
  - Do not allow overspray of glass cleaners to mist onto metal surfaces.
- Nickel-plated steel. Do not use waxes, cleaning or polishing compounds, glass cleaners, or any solvent cleaners since they will destroy the protective lacquer coating.
- **Copper tabletops.** Patina is a living finish that mellows with age. You can expect beautiful and subtle changes in the patina pattern over time. To maintain the unique patina and beauty of your copper tabletop, please follow these instructions:
  - Dust regularly. Use a soft, dry cloth.
  - Polish periodically. To protect and maintain the hand-applied patina finish, use a good-quality, nonabrasive wax-based furniture polish. Follow the manufacturer's instructions.
  - Renew top coat annually. To renew the patina's protective wax top coat, apply a layer of good-quality, nonabrasive paste wax.
  - **Do not use metal cleaners.** They will strip the patina completely and will leave bright spots. Avoid using household cleaners, glass cleaner, abrasive cleaners, chemical solvents, strong

- detergents, spot removers, and products containing ammonia, acid, or alkali. They will scratch or dull the finish and may leave spots.
- Blot spills immediately with a clean, dry white cloth. Clean with a cloth dampened with water and wipe completely dry. Failure to remove spills will result in dark spots on the finish. Carbonated beverages and acidic foods and beverages are particularly harmful.
- Do not set hot or damp items directly on furniture. Use coasters to prevent scratches, watermarks, and stains.
- Do not place other metals or leather items directly on the tabletop. Use felt pads to keep the surfaces from touching and to prevent any changes to the finish.
- **Zinc tabletops.** Our zinc tabletops have clear coat: a nitrocellulose lacquer.
  - Dust regularly. Use a soft, dry cloth.
  - Do not use metal cleaners. Also avoid using household cleaners, glass cleaner, abrasive cleaners, chemical solvents, strong detergents, spot removers, and products containing ammonia, acid, or alkali. They will scratch or dull the finish and may leave spots.
  - Blot spills immediately with a clean, dry white cloth. Clean
    with a cloth dampened with water and wipe completely dry.
    Failure to remove spills will result in dark spots on the finish.
    Carbonated beverages and acidic foods and beverages are
    particularly harmful.
  - Do not set hot or damp items directly on furniture. Use coasters to prevent scratches, watermarks, and stains.
  - Do not place other metals or leather items directly on the tabletop. Use felt pads to keep the surfaces from touching and to prevent any changes to the finish.

## Glass tabletops

- Handle glass tabletops with care.
- Do not step on or sit on them, as serious injury may result.
   A scratched surface or damaged edge may cause the glass to crack suddenly.
- Do not expose glass to sudden temperature changes.
- Clean with a damp cloth or glass cleaner. Do not use an abrasive cloth or sponge, and do not allow glass cleaner overspray to come in contact with metal surfaces.

## **ACCENTS AND TEXTILES**

Follow the specific cleaning and care instructions that came with your accent piece. Place felt discs under accent items, if applicable, to avoid damage to the finishes of display surfaces.

## **Area Rugs**

Ethan Allen offers an array of area rug options—patterns and solids; silky and shag; hand-knotted and broadloom—with several border options, including canvas tapes, serged edges, and leather bindings. For more information, visit your local Design Center.

#### Standard care

- Use a rug pad. It will preserve the rug's appearance and prevent it from slipping. The pad should be about an inch smaller than the rug (not including the fringe area) so that the pad will not show.
- Vacuum lightly once a week, avoiding fringe areas. We recommend an upright vacuum with the beater bar raised to the highest setting to avoid damage. Also, vacuum the underside of the rug where dirt can accumulate. If the rug is placed in a high-traffic area, vacuum more often.
- Rotate rugs periodically to ensure even wear, particularly in high-traffic areas.
- Avoid exposure to sunlight and/or heat.
- Have your rug professionally cleaned. We recommend that you have your rug professionally cleaned once a year depending on its location and how much traffic it gets. Always use an experienced rug professional who specializes in your type of rug (e.g., hand-knotted, broadloom).
- Blot (do not rub) spills immediately. Use a clean, white absorbent cloth, working the stain toward the center (rubbing can alter the rug's texture). Do not apply stain-repellent treatments that contain silicone; they tend to accelerate soiling. For spot-cleaning methods, see care instructions on the following pages.
- Caring for hand-knotted rugs. An Ethan Allen hand-knotted rug is truly a work of art and deserves the special care and attention that you would give any fine possession. With minimal maintenance, your rug can provide years of enjoyment and can be an heirloom for generations to come. Clip loose fibers and yarn. It is normal for loose fibers and yarns to appear; do not pull them.

Note: Most hand-knotted rugs will shed for the first six to twelve months.

- Cleaning indoor/outdoor rugs. To clean outdoors, hang rug over railing, rinse with warm water, and allow to dry completely. Rotate occasionally. Blot (do not rub) spills with a clean, absorbent cloth. Spot clean with a solution of mild soap and water. Store indoors during extreme weather or long periods of disuse.
- Cleaning broadloom rugs. Vacuum frequently (once a week) to remove the dirt particles that become embedded in the tufts. These particles abrade the fiber and wear it down. Clean up spills promptly, using the basic cleaning steps recommended by the fiber manufacturer. The following steps are an example of basic stain removal:
  - **Step 1:** Scoop up as much of the spill as possible.
  - **Step 2:** Blot, do not rub, with a clean, white absorbent cloth or unprinted paper towel to remove excess moisture.
  - **Step 3:** Douse stain with warm (not hot) water and blot with cloth. For large stains, work from the outside of the stain to the center to prevent spreading.
  - **Step 4:** If stain remains, make a solution of warm water and mild nonbleach liquid laundry (not dishwashing) detergent, mixing 1 teaspoon to 1 quart of water. Using a clean, white cloth or sponge, apply enough solution to cover the stain and let soak for about five minutes. Rinse with warm water and blot thoroughly to extract water. Repeat until all detergent is removed.
  - **Step 5:** Absorb remaining moisture with layers of white paper towels weighed down overnight with a nonstaining glass or ceramic object.
  - **Step 6:** When completely dry, vacuum or brush the pile to restore texture. If you need more specific information about caring for your rug or carpet, please contact your local Design Center; for a Contract product, please email contract@ethanallen.com. Hot water extraction to refresh carpet texture, performed by a carpet care professional, is required at least every one-and-a-half to two years for coverage under some broadloom warranties.

## Artwork

Dust frames with a soft, damp nonabrasive cloth. Clean glass with a soft nonabrasive cloth and an ammonia-based cleaner. Ammonia-based cleaner must be sprayed on cloth and not directly to the glass or mirror. To avoid causing damage to molding (frame) and liners, do not use excessive cleaner. Keep artwork out of direct sunlight.

# **Spot-Cleaning Solutions for Wool Rugs**

Use the following information to identify the best way to treat different spots. The numbers refer to the list on the right.

TYPE OF SPOT	FIRST TREATMENT	SECOND TREATMENT	THIRD TREATMENT	FOURTH TREATMENT
Alcoholic Beverage:				
(not wine)	1	2	_	_
Bleach	1	3	-	_
Blood	1	2	-	_
Butter	4	2	-	_
Candle Wax ab	sorbent pap and hot iron	er		
Chewing Gum	5	4	_	_
Chocolate	2	3	6	_
Coffee	1	2	4	_
Cooking Oil	4	2	-	-
Cream	2	4	_	_
Egg	2	_	_	_
Floor Wax	4	2	-	_
Fruit Juice	1	2	_	_
Furniture Polish	4	2	3	_
Gravy and Sauce	7	2	_	_
Ink, Fountain Pen	1	2	-	_
Ink, Ballpoint	4	9	2	_
Ink, Felt Tip	7	2	8	_
Ketchup	7	2	-	_
Lipstick	4	2	-	_
Mercurochrome	2	2	3	6
Milk	7	4	2	_
Mustard	2	_	_	_
Nail Polish	8	4	_	_
Oil and Grease	4	2	_	_
Paint, Latex	1	2	4	_
Paint, Oil-Based	9	4	2	_
Rust	4	2	10	_
Salad Dressing	2	4	-	_
Shoe Polish	4	2	_	_
Soft Drinks	1	2	_	_
Soot	4	2	3	_
Tar	4	_	_	_
 Tea	1	2	4	_
Urine, Fresh	1	2	_	_
Urine, Old	2	3	6	_
Vomit	2	_	_	_
Wine	11	1	2	_
Unknown Material	4	12	2	_

#### Key

- 1 Cold, distilled water
- 2 Detergent solution or carpet shampoo solution: Mix 1 teaspoon of clear dishwashing liquid or detergent powder, containing no bleaches or strong alkalis, with 1 cup of warm, not hot, distilled water; this solution must be well rinsed with clear distilled water
- 3 Ammonia solution: Mix 1 tablespoon of clear household ammonia (3% solution) with ½ cup of distilled water
- 4 Dry-cleaning solvent (available at grocery, drug, and hardware stores)
- 5 Chill with aerosol freezing agent or ice cubes in sealed plastic; pick or scrape off gum
- **6** Vinegar solution: Mix ⅓ cup of white vinegar with ⅔ cup of distilled water
- 7 Warm water
- 8 Clear nail polish remover (preferably acetone)
- **9** Isopropyl alcohol or methylated spirits/mineral turpentine
- 10 Rust remover
- 11 Absorbent powder (salt, talc, or proprietary absorbent powders)
- 12 Absorbent cleaner

#### **Brass**

Our brass products are lacquer coated and do not require polishing. Wipe with a clean soft cloth. Avoid harsh or abrasive cleaning agents. Despite the lacquer protection, brass may continue to age and become less lustrous over time.

## Ceramic, Crystal, and Porcelain Items

Wipe with a soft, dry cloth unless otherwise directed.

#### **Decorative Metal**

Wipe with a soft, clean cloth. Avoid contact with solvents or detergents.

## Flowers, Plants, and Trees

Dust artificial foliage with a feather duster or blow dry on a low, cool setting. Clean artificial foliage with a damp cloth and then gently blow dry. Intense cold will curl the leaves, so avoid it. Indoor/outdoor foliage is suitable for covered outdoor use, but should be brought indoors during freezing temperatures. Watergarden items should not be placed in direct sunlight; this may cause the "water" to discolor over time.

Shedding is to be expected with any dried or preserved material. Keep your dried floral arrangements away from direct sunlight, high humidity, and heat, as these conditions can cause colors to fade. We recommend displaying dried floral arrangements indoors only.

## **Glass Items**

Use a soft cloth and an ammonia-based cleaner, or clean with a mild dishwashing detergent and water. Repeat to avoid streaking.

# **Home Fragrance**

- Candles. Keep candle wicks trimmed to ¼" and clear of debris. Do not use a candle if its jar is damaged. Always burn candles within sight, and keep them away from children, pets, and flammable items. As the candle burns, the surface of the jar will get hot. Never move a candle while it is lit. Use candles only on heat-resistant surfaces, away from edges. Never burn a candle for more than four hours. To extinguish the flame, blow it out. Do not use the lid to extinguish the flame. Discontinue candle use when only ½" of wax remains in the bottom of the jar. Do not reuse the jar.
- **Diffusers.** To set up a diffuser, carefully remove the stopper from the bottle neck with a twisting motion. Place a coaster or other protective material on a stable, level surface away from its edge and out of reach of children and pets. Place the bottle on the coaster and put the reeds in the bottle. Allow 24 to 36 hours for the fragrance to diffuse.

- All diffuser spills should be cleaned immediately to avoid staining of wood or fabric. Never place the diffuser directly on stone, painted, stained, or lacquered surfaces, as the diffuser oil may damage them.
- If the diffuser oil comes in contact with skin, it may cause irritation; wash the affected area with soap and water. If the oil comes in contact with an eye, irrigate it with water immediately, flushing for at least fifteen minutes. If irritation persists, please seek medical attention.
- If the oil is ingested, please call a doctor or your local poison control center. **Keep diffuser oil away from flame.**

# **Lighting (Chandeliers and Lamps)**

Unplug lamp prior to cleaning. Dust shades with a feather duster or an appropriate vacuum-brush attachment. Clean lamp bases carefully using a soft, dry cloth. Avoid contact with solvents or harsh cleaners.

## **Soft Goods/Home Textiles**

- Bedcoverings, including Luxury Threads Custom Bedding by Ethan Allen
  - **Laundering.** Fine bed linens made from all-natural fibers, such as cotton and linen, should always be laundered using the gentle cycle on your machine, with a mild detergent and either cold or warm water (per the instructions on the attached care label). Do not use chlorine bleach as it may yellow the fabric and reduce the strength of the material's fibers. Non-chlorine bleach may be used only if noted on the care label.
  - Many quilted coverlets and pillow shams may be machine washed (per the instructions on the attached care label). For larger sizes, laundering in a commercial size, front loading machine is recommended.
  - **Drying.** For those products indicating "tumble dry," tumble dry on low heat setting until slightly damp and remove promptly. Overdrying will result in broken fibers and threads, and wrinkles. Press smooth with a warm iron using the correct setting for the fabric type.
- **Ironing.** For best results, iron while fabric is slightly damp. Make sure the face of your iron is clean before using.
  - Depending on the fabric, set the temperature to a linen, cotton, or silk setting.
  - For products with delicate embroidery and lace, iron on the reverse side.

- The use of starch is not recommended.
- Natural silks, cottons, and linens are likely to wrinkle, due to their composition, but they also offer the most luxurious sleeping environment.
- Dry cleaning. For "dry clean only" products (such as our Italian matelassé coverlets) please see a professional dry cleaning service provider. Proper dry cleaning will help prevent shrinkage, pilling, and wrinkling.
- Storage. To lengthen the life of your luxury linens, be sure your linen closet is well ventilated. To avoid yellowing or discoloration of the fabric, never store linens in plastic bags. When storing items for long periods of time, wrap them between cotton or muslin sheeting.
- Standard fabric care. Cotton/poly blend, 100% polyester, 100% cotton, and 100% linen fabrics may be spot cleaned with warm, soapy water (using mild detergent) and a clean sponge. Afterward, allow the fabric to air dry, and then steam or iron as indicated below.

Note: The packaging and shipping of soft goods frequently results in fabrics becoming slightly wrinkled. Different fabrics have different characteristics and handling needs. Please refer to the descriptions below for help in removing wrinkles upon delivery.

- Silk. Natural irregularities give silk its unique and desired character. The appearance of slubs, nubs, loops, and barre ridges are universally accepted as normal and should not be considered defects. If necessary, steam silk to remove stubborn wrinkles. Use a good-quality steamer to reduce the likelihood of leaving water spots on the fabric.
- Rayon/poly blends. If necessary, steam rayon/poly blends to remove stubborn wrinkles. Use a good-quality steamer to reduce the likelihood of leaving water spots on the fabric.
- 100% polyester. If necessary, steam or gently iron polyester on low heat to remove stubborn wrinkles. Note: 100% polyester fabrics will release wrinkles easily if steamed or ironed on the polyester/synthetic fabrics setting (low), but may melt if the iron is too hot.
- **Cotton/poly blends.** If necessary, gently iron on the blended fabric (medium) setting to remove stubborn wrinkles.
- 100% cotton and 100% linen. If necessary, gently iron or steam using the cotton (high) setting to remove stubborn wrinkles.

■ **Decorative pillows.** Fluff and rotate pillows for even wear. Professionally dry-clean pillow covers or launder according to care instructions before they become overly soiled. Dry cleaning or spot cleaning is recommended for most pillows to maintain like-new appearance.

# Wallcovering

Primed walls and professional installation are recommended.

- **Grasscloth wallcoverings.** To dust, vacuum gently in the direction of the fibers, using a residential vacuum cleaner with a stationary dusting brush attachment. Professional cleaning may be necessary.
- Printed wallcoverings and murals. To dust, wipe gently with a microfiber cloth or soft dusting wipe. You can also vacuum gently using your vacuum cleaner brush attachment. Clean with a cool, damp cloth. Wipe the wall gently and then blot with a dry towel to remove surface moisture; do not rub.

## **Window Treatments**

Dry cleaning is recommended for most draperies. Washing can fade colors and cause stitching to fail. Vacuum draperies, shades, and blinds regularly using the appropriate attachment. Do not allow an item to become overly soiled before cleaning. Please refer to care instructions for best results.

## Wood/Resin Items

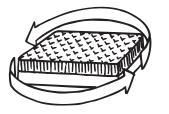
Dust regularly with a soft, white cotton cloth.

## **Woven Materials**

Vacuum gently using an appropriate brush attachment.

# **MATTRESSES**

Ethan Allen mattresses are held to rigorous quality specifications. Our products are designed to offer you the comfort and support you need for quality, restorative sleep. Our state-of-the-art bedding has been designed with extra cushioning and



enough "give" to actually conform to your body so it becomes even more comfortable over time. You will notice indentations within the first few weeks of use. Body impressions of up to  $1\frac{1}{2}$  inches deep are normal in any top-quality mattress.

# General Use, Care, and Safety

- Rotate your sleep set regularly. This will maintain the comfort and extend the longevity of your mattress. After one month, rotate the mattress and foundation end to end; see diagram. Repeat these rotations every three months thereafter; an easy way to remember this is to rotate your sleep set with the change of each season. All Ethan Allen mattresses are nonflip designs.
- **Use a mattress pad.** The pad absorbs perspiration and stains and helps to keep your mattress fresh. In some cases, a waterproof pad may be appropriate.
- Vacuum the top of your mattress once a year. This removes dust that might have filtered through the pad.
- **Cleaning.** If cleaning is needed, use a mild detergent and water; do not saturate the surface. Do not use harsh chemicals or dry cleaning fluid, as they may compromise the construction materials.
- Use the right bed frame and foundation. Use a bed frame and foundation with enough support for your mattress to ensure proper support and prevent sagging. Proper support options are defined as follows:
  - Traditional flat foundations (standard, low, or ultra-low foundations/bunkie boards)
  - Adjustable motion base\* (for motion-compatible mattress styles only)
  - Platform bed designs with built-in solid-surface support for innerspring and hybrid mattresses, and no more than 3-inch spacing between slats for foam mattresses only.

Traditional open-slat bed designs require the support of a foundation for all mattress styles. All queen, king and California king beds require additional center frame support; slat(s) must have a center leg on one or all and the slats need to be rigid. For more information, please refer to the Ethan Allen Limited Warranty on mattresses available at Ethan Allen Design Centers and at ethanallen.com.

Top bunk beds and trundle mattresses require a thinner foundation than a standard or low foundation can provide. The ultra-low foundation is designed specifically for these products.

<sup>\*</sup>If using an adjustable motion base, please refer to manufacturer owner's manual for use and care instructions.

- Transport properly. Do not bend or fold the mattress more than 30 degrees. Carry the mattress flat on its side to avoid damage. If applicable, do not use the handles to move the mattress. They are designed for positioning only and may pull out if used to support the full weight of the mattress.
- Use sheets of proper size and depth. Using sheets that are too small can bend the corners of the mattress.
- **Avoid open flame.** Do not place your sleep set near heaters or open flame; do not smoke in bed.
- Bed-in-a-box mattresses must be opened and set up within 90 days of manufacture; you'll find the date of manufacture stamped on top of the box. Allow 60 minutes before dressing bed or using. Cut packaging carefully as any cuts to product will void warranty.

# **OUTDOOR ESTATE**

Crafted for your enjoyment indoors or out, each piece of Ethan Allen's outdoor furniture is built to last.

### All-Weather Woven Furniture

Each frame is woven of extruded polyethylene that contains ultraviolet inhibitors and mildew repellents, which allow the frame to withstand outdoor elements with minimal deterioration.

- Clean with a soft cloth dampened with water and a mild liquid detergent. Do not use harsh cleaning agents or abrasives. Rinse with cold water to remove surface dirt.
- Avoid getting suntan lotions and insect repellents on furniture. They may discolor the finish.
- Use ammonia-based cleaner on glass. Wipe with a soft cloth.

# Fully Upholstered Indoor/Outdoor Furniture

Our fully upholstered indoor/outdoor furniture is designed to resist fading, stains, mold, mildew, and damage from wind, rain, and snow.

- To find cleaning instructions specific to your outdoor cushion, pillow, or umbrella fabrics, visit https://www.ethanallen.com/en\_US/shop-outdoor-fabrics (or https://www.ethanallen.ca/en\_CA/shop-outdoor-fabrics in Canada). Locate your fabric and click on it to go to that fabric's product page; you'll find the care instructions for your fabric in the Product Details section.
- If they get wet, allow cushions to fully drain by standing them up vertically.
- Do not allow standing water to accumulate on your furniture.

## Indoor/Outdoor Metal Furniture

Our collection of indoor/outdoor metal furniture is designed to require minimal maintenance. Please follow the simple care guidelines listed below:

- Clean regularly with mild soap and water. Use a soft, nonabrasive cloth; do not let dust build up.
- **Avoid submersion.** Never leave your furniture standing in water.
- **Prevent freeze damage.** To keep your furniture looking its best, cover it or store it indoors during winter months.

## All-Weather Teak Furniture

Teak is a dense hardwood with a high natural oil content. It needs no special care other than occasional cleaning and may be left outdoors.

Aged teak will develop a lustrous, silvery gray patina. Over time, the teak finish will fade, and the natural aging of the teak will show through. As weathering occurs, you may see uneven coloration, streaks, and spots, none of which are cause for concern. Changes in temperature and humidity, and standing water on the surface can also result in fine cracks and lifts in the teak's grain. This process may cause some painted surfaces to peel or flake, revealing the teak's natural finish without affecting the use or life of your furniture. To minimize or prevent these effects, items should be wiped dry and covered using our outdoor custom furniture covers. In most cases, teak will be uniformly, beautifully weathered within a year.

If you prefer the look of teak's natural golden color, specially formulated water-based teak cleaners and protectors can help you maintain it. Be aware that using them will require regular upkeep; follow all product directions carefully. Do not use oil-based products; doing so will void your cushion warranty. Please see the Indoor/Outdoor Cushion Care section for more information about the use of cushions with teak.

Do not use a power washer to clean teak furniture, as this can gouge the wood and void your warranty. Follow these directions:

- Remove the cushions.
- Rinse the wood with clean water, then scrub the wet teak with a soft-bristle brush.
- For natural unfinished teak, use detergent and bleach.

- For painted surfaces, use a solution of 2 oz. (1/4 cup) mild soap and 8 cups lukewarm water (less than 100°F/38°C).
- Rinse with water and let dry, preferably on a sunny day, or dry with a soft cloth.
- Replace cushions only after the frame is dry.

If you choose to store your teak furniture for the winter, do so in a dry, unheated garage or shed. Moving teak directly from the outdoors to a heated room could cause the wood to crack and split.

## Indoor/Outdoor Cushion Care

Our indoor/outdoor cushions feature all-weather construction. They dry almost immediately after exposure to rain, salt spray, melting snow, morning dew, washing, and other forms of moisture and humidity. An antimicrobial foam core or polyester fiber core is encased in a water-resistant ticking.

If you're covering your outdoor furniture for longer than a few days, remove your cushions and store them indoors. Do not allow standing water to accumulate on your furniture or cushions. If cushions get wet, allow them to fully drain by standing them up vertically.

When not in use, store your cushions indoors in a cool, dry place to maintain optimal performance. Clean outdoor fabrics regularly. Be sure to test any cleaner in an inconspicuous spot before you use it all over. Should your fabric become excessively soiled, we recommend that you contact a professional cleaning firm that services awnings. Do not dry-clean, and do not remove covers and place them in your washing machine.

- Cleaning HG1 and HG2 fabrics used indoors. To prevent overall soiling, vacuum frequently or brush lightly to remove dust and grime. Spot clean with a mild solvent, an upholstery shampoo, or foam from a mild detergent. When using a solvent or dry cleaning product, follow instructions carefully and clean only in a well-ventilated room. Avoid any product that contains carbon tetrachloride or other toxic material.
- Cleaning HG1/P1 used outdoors. Do not use bleach or harsh detergents on HG1/P1 fabric. Apply a household cleaner with a pine oil base to stubborn stains. Apply full strength, allow it to soak for five minutes, and then scrub vigorously with a sponge. Rinse with plenty of lukewarm water and air dry.
- Cleaning HG2/P2 used outdoors. Prepare a solution of one cup bleach and ¼ cup mild soap per gallon of lukewarm water. Put solution in a spray bottle, spray entire area, and allow the solution to soak into the fabric. Scrub vigorously with a sponge or clean

cloth. Rinse thoroughly. Allow fabric to air dry. Note: Undiluted bleach will cause rapid discoloration.

■ Cushions on teak furniture used outdoors. Teak has a high natural oil content and does not absorb water. It is normal, when teak furniture is new, for some of this oil to rise to the surface of the wood, especially when the furniture becomes damp or wet. This oil can stain cushions. To protect your cushions, we recommend removing them from the frames overnight and when it rains. Wipe the frames with a damp cloth to remove oil before replacing the cushions. If your cushions (or pillows, or other fabrics) have come into contact with the oil, clean them immediately with a soft brush and a mild solution of soap and water. If the stains are not treated quickly, they may become permanent.

After the initial weathering (approximately the first season, depending on the amount of exposure to moisture), oil surfacing will stop and cushion removal won't be necessary.

Please be aware that this process is natural, normal, and cannot be prevented.

#### **Outdoor Furniture Covers**

Durable covers provide outstanding protection for your outdoor furniture. Custom-made to fit each piece in our outdoor collections, our covers are made from 100% solution-dyed polyester for long-lasting color. Premium covers guard against rain, snow, and wind, while resisting mold, mildew, and fading. These covers will extend the life—and your enjoyment—of your outdoor furniture for years to come. To clean, use lukewarm water and mild soap. To order covers, visit your local Design Center or ethanallen.com.

## **Fire Tables**

We recommend that our fire tables be installed and serviced by professionals who are locally licensed by the authority having jurisdiction in gas piping. These guidelines are general in nature; please refer to your fire table operation manual for specific instructions.

#### Care

- Always ensure that your fire table is draining water properly and drainage/ventilation openings are not obstructed by debris.
- Keep fire table covered at all times when not in use, and keep it free of debris. Use of a cover will protect the fire table and prolong burner life.
- Concrete can be cleaned with a mild soap and water solution.

Never use abrasives or strong chemicals as they may stain the surface. A spill should be cleaned immediately by carefully blotting the spill with a paper towel or clean white towel. Do not wipe a spill as it may force the potential stain deeper into the surface. If the stain persists, refer to the owner's manual for additional information.

Hairline cracks may occur in your concrete product. This is a natural characteristic of concrete, and not cause for alarm. Fire tables are fiber reinforced so cracks do not have the potential to grow or separate.

# **LUXURY VINYL FLOORING**

## Installation

We recommend professional installation of this product. Improper installation will void the warranty. No claims on surface defects will be accepted after installation. Please refer to the installation instructions included with the product, and follow them exactly.

# Cleaning

Clean your floor regularly. If you use a steam mop, use at lowest power with a suitable soft pad, and do not hold a steam mop on one spot for longer than 5 minutes. Refer to the steam mop's manufacturer instructions for proper usage.

- 1. Start by removing all dirt and dust with a soft broom or a vacuum cleaner with the correct hard surface attachment: never a rotating brush, floor scrubbers, jet mops, buffers, or similar products.
- 2. Clean with water and a neutral and appropriate cleaning agent. Do not use aggressive cleaning products, soap, abrasive cleaners, or cleaning agents that contain wax or oil. We recommend using a well-wrung wet mop or cloth.
- 3. After washing, allow time for your floor to dry.

## Stain Removal

- Remove stains as soon as possible, using a well-wrung, slightly damp cloth. Worn-in stains are difficult to remove.
- For chocolate, grease, juice, and wine stains, use lukewarm water and a nonabrasive cleaner.
- Nail polish, tar, markers, crayon, lipstick, ink, and cigarette burns can be removed using nail polish remover or denatured alcohol.

- To remove candle wax and chewing gum, scrape the floor carefully with a blunt plastic scraper.
- Pet stains, including urine, feces, and vomit from domestic dogs or cats, need to be cleaned within 24 hours.

# **Protecting Your Floor**

- Avoid bringing dirt, sand, grit, and other substances such as oil or asphalt indoors by placing non-rubber-backed carpets and doormats at all entrances.
- Do not use rubber-backed mats, as long-lasting contact with the rubber can cause permanent stains.
- Do not allow cigarettes, matches, or other very hot items to come into contact with the floor, as they may cause permanent damage.
- Do not drag or slide heavy objects across the floor. When moving appliances or heavy furniture across the floor, we recommend laying a plywood panel or similar protector on your floor and walking the item across it; this process helps to prevent scuffing, gouging, and tears.
- Apply appropriate protection to the legs/feet of your furniture.
   Do not use colored floor protectors.
- Apply freely rotating, non-rubber wheels to chairs with casters.
   We recommend the use of a protective mat beneath the wheels.
- Bear in mind that pets with sharp nails can leave deep scratches on your floor.

# **Repairing Your Floor**

To repair a damaged plank in the middle of your floor, you don't have to disassemble the whole floor. We recommend referring all repairs to a flooring professional.



